

# Survey Project Manager



**Prairie Engineers, P.C. is seeking a Survey Project Manager to join our team.**

Are you looking for an opportunity to lead large and complex surveying and mapping projects and contracts? Are you eager to embrace and explore new technologies and use them to solve complex geospatial challenges? As a progressive and growing business, Prairie Engineers can present you with a wide range of challenging projects and the opportunity to work with a collaborative and highly functional team. The ideal candidate will bring project management experience for public service clients with a focus on surveying and mapping in the consulting industry. The successful candidate should have experience managing multiple simultaneous projects including the preparation of proposals for a wide variety of survey and mapping projects, coordinating geographically dispersed survey teams, and taking responsibility for scope, schedule, and budget. They should be able to think outside the box to solve a wide variety of client geospatial problems and coordinate effectively with clients. This full-time position is available to be filled in any of our offices or remotely with paid travel expenses and a per diem allowance for meals, generous benefits and a competitive salary based on qualifications.

## Job Functions

**Lead** the planning and execution of surveying and mapping projects

**Coordinate, manage and mentor** field crews and office staff consisting of surveyors, civil engineers, and CADD technicians

**Develop and review** proposals and estimates for land surveying projects

**Represent the firm** at important meetings, functions, and conferences

**Maintain focus on project delivery and client service** with attention to detail and meeting deadlines

## Minimum Qualifications

**Education:** Bachelor's Degree in engineering, land surveying, or related field

**Experience:** 10+ years of relevant experience with 5+ in leadership role

**Licensure:** Current licensure as a Professional Land Surveyor

**Can do Attitude:** Positively engage with challenges and facilitates problem solving

**Communication:** Good verbal and written skills

**Ideals:** Professional, positive attitude with a strong work ethic

**Teamwork:** Ability to work both independently and as part of a team

**Responsive:** Communicate openly, proactively, and promptly

**Travel:** Willingness to travel within the United States to meet project requirements

## Preferred Qualifications

**Certification:** Project Management Professional

**Licensure:** Professional Land Surveyor licensure in additional States

**Software:** Proficiency in Power GEOPAK, Open Roads, AutoDesk Civil3D, and/or ArcGIS

We are an equal opportunity employer that recognizes the value of diversity. All qualified individuals will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other legally protected status.

Preference will be given to applicants who reside in a HUBZone as defined by the US Small Business Administration. For a map of certified HUBZone areas, please refer to the following website: <https://maps.certify.sba.gov/hubzone/map/>

Potential candidates for this position should **fill out an application** at [www.prairieengineers.com](http://www.prairieengineers.com) and contact Prairie Engineers via e-mail at [jobs@prairieengineers.com](mailto:jobs@prairieengineers.com).

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Prairie Engineers is a full-service engineering, geospatial, and environmental science consulting firm delivering sustainable infrastructure solutions to improve our natural and developed environment. We are a woman-owned firm with offices in Columbia, Hillsboro, Washington, Champaign, and Springfield, Illinois; Keokuk, Iowa; Hazelwood, Missouri, and Vicksburg, Mississippi.

## Some Benefits of Working at Prairie

**Schedule flexibility.** We may accommodate non-routine schedules, part-time professional positions, and personal leaves of absence if needed. Need to match your kid’s school schedule, reduce hours during the summer or holidays, or work evenings instead of mornings? Let’s make a plan!

**Location flexibility.** We may accommodate work from home, work from the office, or a hybrid solution.

**Ample time-off.** We are looking for a candidate who will give it their all when they are at work, and we recognize the need to “recharge your batteries” so you can continue to give top-notch service to our clients. We give 160 hours of PTO to staff with under 10 years of experience and 200 hours of PTO to those over. In addition, we’ll give you an extra 8 hours for every 5 years with our company.

**Paid premium overtime.** The first 80 hours of overtime goes into a comp time bank which you can use as additional paid time off. If you work more overtime than that, we pay 1.5x your hourly pay rate. Not just for entry-level positions, but for almost all professional positions.

**Generous benefits.** A fully paid health insurance premium combined with an HRA for your annual deductible pays 100% of your routine and minor healthcare costs. Plus, life, AD&D, short term and long term disability – with all insurance effective on day 1 of your employment. A 401k that doesn’t require a match – you’ll get 3% AND the freedom to invest your money how you want.

**A bonus that rewards your efforts.** We want people who will work hard with a “can-do” attitude and give our clients top notch service, and we expect to reward you for that effort! We distribute approximately half (yes, half!) of our post-tax profits in our bonus program. 30% of that is pro-rated based on salaries for everyone who has been with us for over 12 months. We are a team and it takes all of us working together to succeed. 70% of the bonus program is solely performance-based and rewards those that go above and beyond. We recognize individual contributions for each year.

### Prairie Values

**People Focused.** We prioritize relationships, foster team growth, and promote a culture of inclusion and development.

**Can Do Attitude.** We positively engage with challenges to form flexible and innovative solutions.

**Responsive.** We communicate openly, proactively, and promptly.

Prairie Engineers is the Small Firm Winner of the “**Best Places for Engineers to Work**” by the Illinois Society of Professional Engineers for 2021! See what our employees have to say: <https://lnkd.in/dPwzv7r>

For additional information regarding our company and benefits offered to our employees, please visit our website at [www.prairieengineers.com](http://www.prairieengineers.com).