

# SURVEY PROJECT MANAGER



**Prairie Engineers, P.C. is seeking a Survey Project Manager to join our team!**

Are you looking for an opportunity to lead large and complex surveying and mapping projects and contracts? Are you eager to embrace and explore new technologies and use them to solve complex geospatial challenges? As a progressive and rapidly growing business, Prairie Engineers can present you with a wide range of challenging nationwide projects and the opportunity to work with a collaborative and highly functional team. The ideal candidate will bring project management experience for public service clients with a focus on surveying and mapping in the consulting industry. The successful candidate should have experience managing multiple simultaneous projects including the preparation of proposals for a wide variety of survey and mapping projects, coordinating geographically dispersed survey teams, and taking responsibility for scope, schedule, and budget. They should be able to think outside the box to solve a wide variety of client geospatial problems and coordinate effectively with clients. This full-time position is available to be filled in any of our offices or remotely with paid travel expenses and a per diem allowance for meals, generous benefits, and a competitive salary based on qualifications.

## **Essential job functions include:**

**Lead the planning and execution** of surveying and mapping projects  
**Coordinate, manage, and mentor** field crews and office staff consisting of surveyors, civil engineers, and CADD technicians  
**Develop and review** proposals and estimates for land surveying projects  
**Represent the firm** at important meetings, functions, and conferences  
**Maintain focus on project delivery and client service** with attention to detail and meeting deadlines

## **Minimum Qualifications:**

**Education:** Bachelor's degree in engineering, land surveying, or related field  
**Experience:** 10+ years' relevant experience with 5+ years in leadership role  
**Licensure:** Current licensure as a Professional Land Surveyor  
**Can Do Attitude:** Positively engages with challenges and facilitates problem solving  
**Communication:** Excellent verbal and written communication skills  
**Ideals:** Professional, respectful, with a strong work ethic  
**Responsive:** Communicate openly, proactively, and promptly. Be proactive, provide prompt answers, facilitate open dialogue  
**Travel:** Willingness to travel within the United States to meet project requirements

## **Preferred Qualifications:**

**Certification:** Project Management Professional  
**Licensure:** Professional Land Surveyor licensure in additional States  
**Software:** Proficiency in Power GEOPAK, Open Roads, AutoDesk Civil3D and/or ArcGIS

Prairie Engineers is an equal opportunity employer that recognizes the value of diversity. All qualified individuals will receive consideration for employment without regard to race, color, religion, age, sex (including gender identity, sexual orientation and pregnancy), national origin, disability, genetic information or any other legally protected status.

Preference will be given to applicants who reside in a HUBZone as defined by the US Small Business Administration. For a map of certified HUBZone areas, please refer to the following website: <https://maps.certify.sba.gov/hubzone/map/>.

Potential candidates for this position should **fill out an application** at [www.prairieengineers.com](http://www.prairieengineers.com) and contact Prairie Engineers via e-mail at [jobs@prairieengineers.com](mailto:jobs@prairieengineers.com).

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Prairie Engineers is a full-service engineering, geospatial, and environmental science consulting firm delivering sustainable infrastructure solutions to improve our natural and developed environment. We are a woman-owned firm with offices in Columbia, Hillsboro, Washington, Champaign, and Springfield, Illinois; Keokuk, Iowa; Hannibal and Hazelwood, Missouri, and Vicksburg, Mississippi.

## Prairie Values

**People Focused.** We prioritize relationships, foster team growth, and promote a culture of inclusion and development.

**Can Do Attitude.** We positively engage with challenges to form flexible and innovative solutions.

**Responsive.** We communicate openly, proactively, and promptly.

## Prairie Awards

2022 **Best Firms to Work For At AEC Firms in North America** based on workplace practices, employee benefits, employee retention rates, and much more.

2021 **Best Places to Work – Central Illinois** by the Springfield Business Journal.

2021 Small Firm Winner of the **Best Places for Engineers to Work** by the Illinois Society of Professional Engineers.

## Some Benefits of Working at Prairie

**Schedule flexibility.** We accommodate non-routine schedules and part-time professional positions. Need to match your kid's school schedule, reduce hours during the summer or holidays, or work evenings instead of mornings? Let's make a plan!

**Location flexibility.** We may accommodate work from home, work from the office, or a hybrid solution.

**Ample time-off.** We are looking for a candidate who will give it their all when they are at work, plus we recognize the need to "recharge your batteries" so you can continue to give top-notch service to our clients. We provide 160 hours of PTO to full-time staff with under 10 years of experience and 200 hours of PTO to those over. In addition, we'll reward you an extra 8 hours for every 5 years with our company.

**Paid premium overtime.** The first 80 hours of overtime goes into a comp time bank which you can use as additional paid time off. If you work more overtime than that, we pay 1.5x your hourly pay rate. Not just for entry-level positions, but for most professional positions.

**Generous benefits.** Option for a fully paid health insurance premium combined with an HRA covers 100% of the employee's annual deductible. Plus, life, AD&D, short term and long term disability – with all insurance effective on day 1 of your employment. A 401k that doesn't require a match – you'll get 3% AND the freedom to invest your money how you want.

**A bonus that rewards your efforts.** We want people who will work hard with a "can-do" attitude and give our clients top notch service, and we expect to reward you for that effort! We distribute approximately half (yes, half!) of our post-tax profits in our bonus program. 30% of that is pro-rated based on salaries for everyone who has been with us for over 12 months. We are a team, and it takes all of us working together to succeed. 70% of the bonus program is solely performance-based and rewards those that go above and beyond.

For additional information regarding our company and benefits offered to our employees, please visit our website at [www.prairieengineers.com](http://www.prairieengineers.com).